

**NOTICE OF A COMBINED SPECIAL MEETING OF
COLFAX SABLE METROPOLITAN DISTRICT AND
CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **COLFAX SABLE METROPOLITAN DISTRICT and CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT**, Arapahoe County, Colorado, will hold a special meeting at 11:00 a.m. on Monday, November 28, 2022 via Microsoft Teams Videoconference (Login information is on the attached agenda).

Per the provisions of Section 32-1-903, C.R.S., as amended by HB21-1278, the District may hold meetings of the Board at a physical location or by telephonic, electronic, or virtual means, or a combination of the foregoing.

The meeting is open to the public.

**BY ORDER OF THE BOARD OF DIRECTORS:
COLFAX SABLE METROPOLITAN DISTRICT AND
CITADEL ON COLFAX BUSINESS IMPROVEMENT
DISTRICT**

By: /s/ Russell W. Dykstra
General Counsel to the Districts

Dated this 22nd day of November 2022

CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT AND COLFAX SABLE METROPOLITAN DISTRICT

COMBINED NOTICE OF MEETING AND AGENDA

DATE: Monday, November 28, 2022
TIME: 11:00 A.M.
LOCATION: *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjY3NjFmNTgtZWRiMS00MGRhLWExNmYtZDI5NWJmMzM1NDg0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d

2. To attend via telephone, 720-547-5281 and enter the following additional information:

Meeting ID: 421 916 491#

COLFAX SABLE METROPOLITAN DISTRICT

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Alan Westfall	Director	May, 2023
Jason Marcotte	Director	May, 2023
Vacant	Director	May, 2023
Vacant	Director	May, 2025
Vacant	Director	May, 2025

CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Alan Westfall	President	May, 2023
Jason Marcotte	Director	May, 2023
Vacant	Director	May, 2023
Vacant	Director	May, 2025
Vacant	Director	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to Order/Declaration of Quorum.
- B. Director Conflict of Interest Disclosures.
- C. Approval of Agenda.
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- E. Discuss vacancy on the Board and consider the appointment of District eligible elector to the Board of Directors of the District. Administer Oaths of Office.- BID
- F. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

- G. Review and Consider Approval from the August 29, 2022 Special Board Meeting (enclosure).
- H. Consider Adoption of the Resolution No. 2022-11-01 Regarding 2023 Annual Administrative Matters- BID (enclosure).
- I. Consider Adoption of the Resolution No. 2022-11-01 Regarding 2023 Annual Administrative Matters- MD (enclosure).
- J. Consider Adoption of the Resolution No. 2022-11-02 Regarding Workers Compensation Exclusion Resolution- BID (enclosure).
- K. Consider Adoption of the Resolution No. 2022-11-02 Regarding Workers Compensation Exclusion Resolution- MD (enclosure).
- L. Discuss Requirements of Section 32-1-809, C.R.S. and Direct Staff Regarding Compliance for 2023 (District Transparency Notice) - BID.

- M. Discuss Requirements of Section 32-1-809, C.R.S. and Direct Staff Regarding Compliance for 2023 (District Transparency Notice) - MD.

II. FINANCIAL MATTERS

- A. Review and Ratify or Approve Claims January 1, 2022 through August 25, 2022 (enclosure)
- B. Conduct Public Hearing to Consider Amendment of the 2022 Budget. If Necessary, Consider Adoption of Resolution to Amend the 2022 Budget (enclosure) - BID.
- C. Conduct Public Hearing on the Proposed 2023 Budget and Consider Adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties - BID.
- E. Conduct Public Hearing to Consider Amendment of the 2022 Budget. If Necessary, Consider Adoption of Resolution to Amend the 2022 Budget (enclosure) - MD.
- F. Conduct Public Hearing on the Proposed 2023 Budget and Consider Adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosure). - MD
- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties - MD. Consider Appointment of District Accountant to prepare 2024 Budget.
- H. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.
- I. Other.

III. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-11-04 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure).- BID
- B. Consider adoption of Resolution No. 2022-11-04 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure).- MD

C. Ratified approval of Galloway Electronic AutoCAD/Civil 3D File Waiver (enclosure). -BID

D. Other.

IV. MANAGER / OPERATIONS MATTERS

A. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure).

B. Other.

V. OTHER BUSINESS

A. Other.

VI. ADJOURNMENT